



## Water & Wastewater Operator Supervisor - Sharon, PA

Aqua, an Essential Utilities company, employs people in a variety of roles within our eight-state footprint, ranging from field workers and customer service representatives who are on the front lines working with customers, to scientists and engineers who help ensure we're delivering reliable water and wastewater services to our communities. If you're looking for a rewarding career helping improve our environment and protect our natural resources, we encourage you to join our team!

About Essential Utilities

[Essential Utilities, Inc.](#) delivers safe, clean, reliable services that improve quality of life for individuals, families, and entire communities.

Operating as the [Aqua](#) (water and wastewater services) and the [Peoples](#) and [Delta](#) (natural gas) brands, Essential serves approximately 5.5 million people across 10 states. We are committed to sustainable growth, operational excellence, a superior customer experience, and premier employer status - including a competitive and comprehensive benefits package as well as a commitment to career growth opportunities.

We are advocates for the communities we serve and are dedicated stewards of natural lands, protecting more than 7,600 acres of forests and other habitats throughout our footprint.

Our company is one of the most significant publicly traded water, wastewater service and natural gas providers in the U.S.

### ESSENTIAL DUTIES:

- Supervises a team that includes facility operators, seasonal employees, and contractors while focusing on safety, compliance, and operational excellence.
- Interviews, hires, establishes high-performance standards, and manages performance following all applicable HR policies and procedures. Oversee the onboarding and training of new employees.
- Conduct regular meetings with assigned staff for Company updates, continuous improvement ideas, and otherwise share information in line with high-performing culture initiatives.
- Manage the Company's Work Order process for the assigned division. Review the status of Work Orders regularly and take action to ensure close-out per requirements and reclassification if miscoded.
- Implement Aqua safety policies and procedures. Review job sites and Company operating sites and equipment for safety compliance and act on deficiencies.

- Establishes and implements training programs for staff to ensure continued competency in assigned roles.
- Performs performance reviews and performance management of staff. Reviews six-month probationary evaluations for operations personnel.
- Process invoices, purchase requisitions, and other accounting controls to ensure compliance with budgets and work processes.
- Supervises the operations, maintenance, and regulatory compliance of the Shenango Valley water and wastewater systems. Investigates system upsets, determine corrective action, and directs the operational staff in their required responses.
- Monitors and maintains materials inventory of required equipment (parts, tools, chemicals, etc.).
- Coordinate with other operational groups to share resources to meet work demands.
- Responsible for the maintenance of the systems' assets for both employee and contracted work, including replacement, relocations, and repairs of system appurtenances. Ensures that all activities are completed in accordance with company and regulatory agency standards.
- Responsible for the operations budget and assists the engineering department in managing the capital budget for water and wastewater priorities. Prepares and monitors expense budgets to ensure adherence to established expense limits and provides explanations of variances as needed. Works closely with the engineering and senior management teams on the funding and completion of capital projects.
- Maintains databases that track and support operations, including reporting on compliance-related activities such as compliance sampling, compliance data submission, hydrant flushing, valve exercising, water loss, production, Pennsylvania One Call system, etc.
- Partners with the area engineering department to ensure construction projects within the area of responsibility meet company specifications and are appropriately documented and completed in accordance with established timelines.
- Builds and maintains close working partnerships with area public utilities, area municipalities, Pennsylvania DEP, and local fire departments. Represents the company coordinate construction and maintenance projects and other company-related business.
- Maintains awareness of all regulations affecting the utilities and their operations. Identifies regulatory changes and the associated impact on operations and makes recommendations as needed.
- Must proficiently use Company software necessary after being trained.
- Other duties as assigned.

## WORKING CONDITIONS/PHYSICAL DEMANDS:

- May be subject to extreme temperatures, noise, wet and/or humid conditions, mechanical, electrical, gas exposure hazards, fumes, dust, mists, gases, and/or poor ventilation atmospheric conditions.
- Ability to lift and carry up to 50 pounds.
- See, hear, talk, and perform tasks requiring manual dexterity.
- Regular visits to the Western PA divisions is required.
- This position supervises on-call personnel

## BUDGETARY RESPONSIBILITIES

- Annual budget responsibility up to \$5M that includes Expense and Capital related work.

Please apply by visiting

[https://aquaamerica.wd5.myworkdayjobs.com/Essential\\_Careers/job/PA-Sharon-Local-Office/Field-Supervisor-III\\_R4929](https://aquaamerica.wd5.myworkdayjobs.com/Essential_Careers/job/PA-Sharon-Local-Office/Field-Supervisor-III_R4929)

Aqua, an Essential Utilities company is an Equal Opportunity / Affirmative Action employer. Equal employment opportunity is provided to all employees and applicants for employment without regard to the following legally protected characteristics: race, color, religion, sex, national origin, age, pregnancy (including childbirth and related medical conditions, including medical conditions related to lactation), physical or mental disability, covered-veteran status, genetic information (including testing and characteristics), sexual orientation, gender identity or expression or any other characteristic protected by applicable local, state or federal law.

Aqua is committed to providing reasonable accommodation to individuals with disabilities. If you have a condition that may prevent you from applying for a job online or need to request an accommodation during the interview process, please call (1-877-271-9012).

To maintain the integrity of the recruitment process and to avoid real or perceived conflicts of interest due to employment and/or assignment of family members and personal referrals, specific guidelines apply to the hiring and assignment of these individuals including, but not limited to:

Family members cannot result in a supervisor/subordinate reporting relationship  
Family members cannot work in the same department.